



CITY OF CARMEL-BY-THE-SEA

Receive an Update on the Design Traditions 1.5 Project

City Council
June 6, 2023



DT-1.5 Project Update

- Provide Council (Project Sponsor) with an update on:
 - Accomplishments and deliverables to date
 - Current Project step
 - Upcoming milestones
 - Revised project schedule
- Receive feedback/answer questions



DT-1.5 Project Update

- March 1, 2022 – PSA approved with Winter & Co.
 - “Design Traditions 1.5 Project” (DT-1.5)
- April 5, 2022 – Council appoints 5-member Steering Committee
- April 13, 2022 – First Steering Committee meeting
 - August 29, 2022 – Steering Committee meetings begin in-person with public
- June 21st/22nd, 2022 – Community Workshops at Sunset Center
 - Interactive exercises
 - Determine community goals for DT-1.5
 - Subsequent information from: online survey, public emails, Steering Committee, PC and Council
- Ongoing, 2022 – Steering Committee Meetings
 - Committee continues to meet and discuss various topics related to DT-1.5
 - 11 total meetings from April to December, 2022 (9 months)
- September 23, 2022 – Strategy Paper released
 - Summarized community input as “road map” for updates to existing Guidelines



DT-1.5 Project Update

- October 3, 2022 – Community Workshop at Sunset Center
 - Additional interactive exercises building on June workshops
 - Discuss and get feedback on Strategy Paper
- October 12, 2022 – Planning Commission Meeting
 - Receive feedback/direction on Strategy Paper
- November 1, 2022 – City Council Meeting
 - Receive feedback/direction on Strategy Paper
- November 3rd/18th – Steering Committee Meetings
 - Receive feedback/direction on Strategy Paper
- November to January – Drafting Updates
 - Based on direction laid out in Strategy Paper



DT-1.5 Project Update

- February 9, 2023 – First Draft Updates Released
 - Compiled input from all sources
 - Included Readers Guide, Commercial, and Residential Guidelines
- March 1st/3rd, 2023 – Steering Committee Review of First Drafts
 - Expressed concern that drafts did not meet one of the goals of being more user friendly
 - Began effort to re-organize Design Guidelines under six established Guiding Principles – “Brevity Drafts”
 - Started with “core” section of Guidelines (not supplemental info like history, context, etc.)
- March to May, 2023 (CURRENT STEP) – Steering Committee Meetings
 - Continued work on Brevity Draft versions of Commercial and Residential Design Guidelines
 - 8 meetings from March to May, 2023 (3 months)
 - Includes feedback from community members in attendance at meetings
 - Mostly reorganization, with some guideline language modifications
 - “Core” section of Guidelines nearly complete, but not a finished product
 - Next task = determine what supplemental info to incorporate and how (history, context, how to use, etc.)



Next Steps and Project Schedule

- Remaining Milestones in DT-1.5 Project Scope:
 - Complete Steering Committee review/reorganization of draft Design Guidelines
 - Complete Draft Zoning Code amendments
 - Conduct community workshop on draft Design Guidelines and Zoning Code
 - Present Guidelines and Zoning Code with community feedback to PC and Council
 - Prepare revised draft Design Guidelines and Zoning Code
 - Bring final draft Guidelines and Zoning Code for consideration (PC and Council)
- Represents Steps 6 through 11 in DT-1.5 Project Scope



Next Steps and Project Schedule

Project Phase One: Confirming The Scope Of The Amendments

- *Steps 1 through 5 – **COMPLETE***

Project Phase Two: Executing The Updates

Step 6 – Develop Draft #1 of Updates to Design Guidelines

- February 9th (Was - December 30, 2022)
 - **DELIVERABLE: 1st draft Residential Design Guidelines Update – COMPLETE (February 9th)**
 - **DELIVERABLE: 1st draft Commercial Design Guidelines Update– COMPLETE (February 9th)**
- TBD (Was - December, 2022/January, 2023)
 - **Review 1st draft Design Guidelines with Steering Committee – IN PROGRESS**
 - Revisions as needed



Next Steps and Project Schedule

Step 7 – Develop Draft #1 of Zoning Amendments

- TBD (Was - January 15, 2023)
 - DELIVERABLE: Outline for Zoning Code amendments
- TBD (Was - January 30, 2023)
 - DELIVERABLE: 1st draft Zoning Code update
- TBD (Was - February, 2023)
 - Review 1st draft Zoning Code with Steering Committee
 - Revisions as needed



Next Steps and Project Schedule

Step 8 – Present Drafts to the Community

- TBD (Was- February, 2023)
 - Prepare presentation materials for Community Workshop #3
- TBD (Was - March, 2023)
 - Community Workshop #3 – present Draft Design Guidelines and Zoning Code for feedback
 - Conduct study Sessions with Planning Commission and City Council for final updates

Steps 9 and 10 – Develop Draft #2 of Design Guidelines and Zoning Code

- TBD (Was - April/May, 2023)
 - Execute final text and illustration revisions to Guidelines and Zoning Code
 - DELIVERABLE: Final presentation materials for adoption hearings

Step 11 – Implementation

- TBD (Was - June, 2023)
 - Adoption Hearings



Next Steps and Project Schedule

- Original target for adoption hearings presented to Council in January, 2022
 - Target = March/April, 2023
- Target date for adoption extended in December, 2022
 - Revised Target = June, 2023
 - Nore Winter unable to support past revised target date
- Anticipated new target date for adoption hearings
 - Based on work remaining to be accomplished
 - New Target = Late 2023/Early 2024



DT-1.5 Project Update

- Questions/Comments?