



CITY OF CARMEL-BY-THE-SEA

Review of Fiscal Year Revised 2026-2027 Fee Schedule

City Council Meeting
August 4, 2026



Purpose

Present revisions to the fee and citation schedule,
seeking Council direction and approval



Background

Previous Council Action:

- The FY 26/27 Fee Schedule was approved by Council on May 5, 2026
- Council asked for updates and improvements



Updates to Fee Schedule

1. Waiver of Fees
2. Parking Citation Update
3. Simplified Descriptions, including Legal Costs
4. Unusual Services



1. Waiver of Fees

Waiver of Fees

- General language allowing for the modification of fees
- Specific examples of reasons for waivers
- Tied into current signing authorities



2. Parking Citation Update

Current Parking Citation Schedules

					City of Carmel-by-the-Sea	
Ticket Type	City of Monterey	City of Pacific Grove	City of Seaside	State-wide Average	Current	Proposed
Parking Over Limit (First Offence)	\$48	\$48	\$48	\$65	\$40	\$48
Second Offence	-	-	-	-	-	\$60
Third Office	-	-	-	-	-	\$80



3. Simplified Descriptions, including Legal Costs

Example:

HISTORIC RESOURCES BOARD HEARING)	review with \$1,500 deposit
APPEAL TO HISTORIC RESOURCES BOARD	\$2,053 per application plus actual cost for Historian review with \$1,500 deposit ***
MILLS ACT CONTRACT APPLICATION	\$4,293 per application plus actual cost to record contract with County of Monterey
MILLS ACT MAINTENANCE PLAN REVIEW	\$1,051 deposit toward costs** with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan.
	\$1,505 deposit toward costs** with charges at the

- * Deposit determined by staff with charges at the fully allocated hourly rates for associated staff. May require a fee agreement.
- ** Costs to include charges at the fully allocated hourly rates plus any outside costs. May require a Fee Agreement.
- *** Plus legal costs related to appeal.



4. Unusual Services

True cost recovery option for unusual services:

For services requested of City staff which have no fee listed in this fee schedule, the City Administrator or the City Administrator's designee shall determine the appropriate fee based on the hours of service provided by the City at the established hourly rates for this department. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.



Summary

- Fees = true cost to provide services to individuals
- Schedule effective 60 days after adoption
(September 29, 2026) per State of California Government Code Section 66017 (a).



Conclusion

Council to Provide Direction on the following:

- Recommend adoption of FY 26-27 fees as proposed or as amended